



Application for Financial Support

All applications must be submitted to the Catholic Community Foundation by: March 1 or September 1

PROJECT DATA:

Project name: John Paul II School SmartLab STREAM (Science, Technology, Religion, Engineering, Arts & Mathematics.)
Brief summary of project: The SmartLab is a fully-integrated STREAM learning environment with hands-on, minds-on learning for all ages, interests, & abilities. 21st century skills such as problem-solving, critical thinking, collaboration & effective application of technology are cultivated in the SmartLab.
Ministry/project sponsor: Renee LeBrun - Development Director of JPII
Address: 1510 W Elm Ave, Mitchell, SD

Date submitted: 3-15-2021 Telephone: 605-770-2792

Amount requested from Catholic Foundation: \$10,000

Printed name and signature of ministry coordinator / organization CEO:

Robin Cahoy Robin Cahoy Principal
(printed name) (signature) (title)

Signature of organization's board chairperson, or pastor/bishop:

Fr. John Kelly

(If applicable, please attach list of organization's board members or governing board.)

SUPPORTING DATA AND RATIONAL:

It is acceptable to provide responses on a separate sheet.

1. Description of project: John Paul II SmartLab

(What is the ministry's intended purpose? How will the ministry achieve its goal?)

Our SmartLab would empower each student to shape their learning to meet their individual interests, abilities & learning styles. Students will be able to explore, plan, do, reflect and share. We are soliciting families & businesses to reach our financial goal to bring our SmartLab to fruition.

2. Expected results/benefits of the ministry's project:

(How will project be evaluated? How many people will be served? Anticipated long-range benefits? How will project benefits be shared with others?)

The SmartLab will distinguish our school from other strong elementary schools in Mitchell. We expect to see an increase in enrollment with the SmartLab. All students K-6 will utilize the SmartLab. We will share our SmartLab via social media & website posts.

3. Financial analysis of project including how project is included in budget: (You may wish to attach a proposed budget for income and expensing of this project's direct costs.)

The cost of the SmartLab with Creative Learning Systems is \$145,025. This doesn't include seating or room readiness expense. Fr Ken would also like us to raise the 1st-3 years salary for the SmartLab Facilitator. We are being asked to raise \$300,000

4. Alternative sources of current and future funding (be certain to note the status of other requests that have been made):

- \$10,000 SPII PTO
- \$60,000 Individual donors - Puetz, Sebert & LeBrun
- Fund A Need focus at Bids for Kids

5. Expected date of project completion:

Fall of 2021 or 2022 based upon major donor decisions.

6. Does the organization agree to submit a progress report if a grant is paid?

Absolutely.

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1. Please email Application & any additional information to mbannwarth@ccfesd.org or mail to:

The Catholic Community Foundation for Eastern South Dakota
523 N. Duluth Avenue, Sioux Falls, SD 57104 ~ Phone: (605) 988-3788



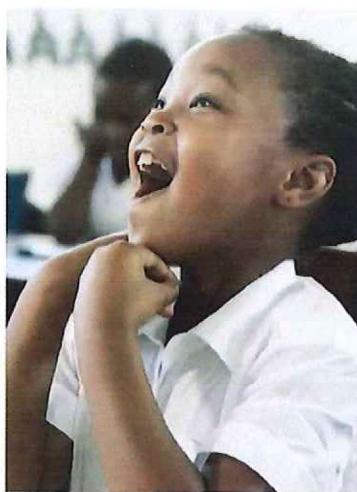
PROPOSAL

SMARTLAB INSTALLATION FOR

John Paul II School

MITCHELL, SD

January 5, 2021



ADMINISTRATIVE SUMMARY

SmartLabs are fully-integrated STEAM learning environments where everything—from the furniture to the curriculum and assessment—works together to support hands-on, minds-on learning.

At Creative Learning Systems, we design spaces where personalized learning and intrinsic motivation engage students of all ages, interests, and abilities.

Every element in a SmartLab has been thoroughly tested and evaluated for reliability and applicability to classroom learning.

By lending our expertise in designing next-generation STEAM programs, you can focus on what you do best: educating your students.

SmartLab Learning—It's Different Here

In a world where science, technology, engineering, the arts, and mathematics are critical to every job, field of study, career, and even home life, it's essential that every learner has a strong foundation in STEAM, not just those who are naturally proficient in math and science.

SmartLabs engage all learners in a hands-on, project-based learning approach in which STEAM disciplines are seamlessly integrated. In a SmartLab, learning is highly personalized and empowers students to shape their learning to meet their individual interests, abilities, and learning styles.



Our proprietary learning approach is a five-phase cycle: explore, plan, do, reflect, and share. This philosophy meets students where they are and helps them develop the necessary skills to ask questions and find answers.

College and career-success also demand a robust set of 21st-century skills, such as problem-solving, critical thinking, communication, collaboration, creativity, and effective application of technology.

A SmartLab provides a complete STEAM program that engages students in personalized learning that prepares them for academic and career success.

What's the Next Step?

This estimate is intended to help you evaluate whether a SmartLab is right for your school, identify funding requirements, and determine your planning process.

We can't wait to install a customized SmartLab that meets your school's goals. We look forward to seeing the positive impact your decision will have on your students.

Josh Nelson
Regional Sales Manager
joshn@creativelearningsystems.com
(303) 772-6400



YOUR SMARTLAB INCLUDES:

Service

Before implementation

- Personalized consultation, planning, and design services
- Resources and tools for fundraising

During implementation

- Network integration
- Computer configuration and software installation
- Shipping and onsite installation of all SmartLab Deliverables (see Attachment A)
- Onsite training for your designated Facilitator and teaching staff

After implementation

- Ongoing instructional coaching, observational consultation, and professional development
- Ever-growing library of online teacher and classroom resources
- Technical and pedagogical support
- 1-year comprehensive warranty for all equipment, materials, and software
- A range of Curriculum and Support options to ensure the success of your SmartLab for years to come

Curriculum

- 600+ fully-articulated online curriculum for K-12 learning engagements
- ePortfolio development tools and templates for authentic assessments
- Fully-vetted construction sets, software, electronic, scientific, media, and classroom equipment that complement and enhance the curriculum

Infrastructure

- ADA-compliant, collaboration-driven furniture designed for dynamic learning (student and facilitator workstations, cabinets, kit storage systems, and flexible monitor arms)
- Interactive classroom display
- Classroom Server

OPTIONAL SMARTLAB ENHANCEMENTS

- Primary Layer includes resources designed to engage K-2 learners with developmentally appropriate activities



SMARTLAB COMPONENTS

Curriculum

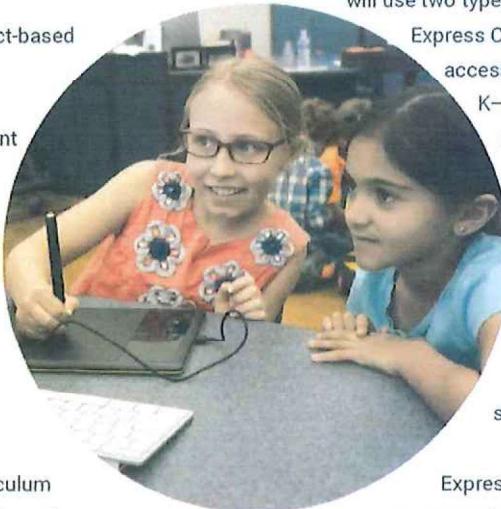


Our innovative, scaffolded curriculum is the foundation of SmartLab Learning. Each learning engagement is guided by a Learning Launcher, our online project guide. Your SmartLab includes access to the full K–12 library of over 600 STEAM Learning Launchers in more than 100 content areas.

SmartLab curriculum is fully-articulated and provides personalized learning resources in eight systems of technology: Circuitry, Computer Graphics, Digital Communications, Mechanics and Structures, Robotics and Control Technology, Scientific Data and Analysis, Software Engineering, Sustainability, and Video Production. Curriculum is accessible school-wide so all your teachers can integrate this extensive library of project-based content in their lesson plans.

Every aspect of a SmartLab environment is carefully designed and integrated to foster the development of higher-order thinking skills, build 21st-century competencies, and support transdisciplinary academic connections.

The SmartLab curriculum motivates, engages, and inspires learners of all interests and abilities. The online curriculum is fully compatible with Google Translate and text-to-speech functionality, making it instantly accessible for ELL students and non-readers.



Elementary Education



Elementary SmartLabs include core learning resources for learners in third through fifth grades with optional enhancement collections for primary (K–2) and advanced learners.

Students collaborate with a partner on project-based learning activities, and each furniture grouping accommodates three pairs of learners who are assigned the same technology.

After completing each project cycle, students move to the next topic of study and technology. Elementary learners will use two types of Learning Launchers: Liftoff and Express Challenges. Your SmartLab will have access to these titles as well as the full range of K–12 curriculum to meet the individual needs of all learners.

Liftoff Challenges are designed to be project engagements for 3–5 class periods. Typically, students rotate through a sequence of technology engagements with teams of students working simultaneously on similar Liftoff Challenges.

Express Challenges are shorter project engagements for the full spectrum of elementary grades. These challenges can be conducted as whole class activities and are appropriate for lower grades or when school schedules make it difficult to complete longer project engagements.



Liftoff Challenges and Express Challenges provide engaging learning opportunities for elementary age learners and offer schools flexible scheduling options. They provide foundational experiences in project-based learning and provide elementary learners with early experiences in project-planning, communication, and collaboration. The group work format also provides students with a pool of experts from which to draw, and learners are encouraged to collaborate with peers when they have questions.

Elementary learners also develop metacognitive strategies and problem-solving skills as they tackle challenges and document their learning in a daily journal or ePortfolio. All elementary school challenges are designed to support and articulate with secondary level SmartLab curriculum.

Students develop a variety of content-related skills in a K-12 SmartLab:

1. Circuitry: Students explore electrical systems, including short circuits, series and parallel circuits, conductors and insulators, and integrated circuits utilizing functional components.

2. Computer Graphics: Students explore software to design 3D objects and edit photos.

3. Digital Communications: Students capture and produce content in various formats including digital, print, and audio. Students utilize word processing programs and presentation software to document projects and share their learning.

4. Mechanics and Structures: Students learn about the engineering design process, 3D and functional shapes, and iterations of designs. Students engage in building to accomplish a task or solve a problem.

5. Robotics and Control Technology: Skills students learn include block coding and algorithms to program robots in a variety of ways.

6. Scientific Data and Analysis: By collecting experimental data using equipment and sensors typically linked with a computer-controlled interface, students learn about the scientific method. They then use tables and graphs to draw conclusions from experiments.

7. Software Engineering: Software engineering at the elementary level allows learners to use block and script coding to create animations and apply functions, loops, and variables in game design.

8. Sustainability: Students learn about multiple sources of renewable energy, how renewable energy is used to power machines, and how to use energy more efficiently.

Assessment



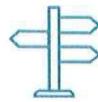
The SmartLab ePortfolio system guides learners as they document, assess, and share their work while building critical writing, presentation, and digital communications skills. The ePortfolio system is comprised of three main elements: Project Journal, Project Presentation, and Self-Assessment.

Learners use the Project Journal to document their project objective and learning experience. The Project Presentation allows students to share the results of their project work and communicate what they've learned. The Self-Assessment tool helps students build reflective skills and metacognitive strategies. This innovative assessment system allows for authentic assessment of project-based, student-centered learning.

Creative Learning Systems provides Facilitators with training and resources to customize an ePortfolio for the needs of your school. Student ePortfolios may be hosted on Google Drive or other online cloud hosting services, enabling student and teacher access from any computer or mobile device.



Standards Alignment

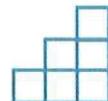


The SmartLab Learning curriculum is aligned with a range of national subject area standards and state standards. The Creative Learning Systems Standards Tracker is an interactive database that provides correlations between the SmartLab Learning Launcher curriculum and a wide array of national and state standards. Standards can be searched and sorted based on a variety of criteria, including standard, subject, grade level, topic, and Learning Launcher title.

Standards alignments include:

- Common Core Standards for Mathematics
- Common Core Standards for English Language Arts
- Computer Science Standards
- State Standards—correlation to all 50 states
- Next Generation Science Standards (NGSS)
- National Curriculum Standards for Social Studies (NCSS)
- International Society for Technology in Education for Students (ISTE-S)
- International Technology and Engineering Education Association (ITEEA)

Scope and Sequence



The scope and sequence of each experience in a SmartLab is guided by a poster that provides students with a pathway through each system of technology and a mix of hands-on and computer-based learning engagements. You can modify the scope and sequence over time to meet the evolving needs of the program while providing students with personalized, individualized, rigorous, and relevant learning experiences.

SmartLab Design



In a typical elementary program, three pairs of students work at a peninsula, which has ample workspace for students to design, build and collaborate. This configuration provides each team of learners a dedicated workspace while fostering collaboration with the other two project teams. Furthermore, this furniture design allows Facilitators to monitor and guide students easily through each process—whether individually or in small or large groups.

All SmartLabs include a Facilitator Zone that provides a dedicated workstation for your SmartLab Facilitator.

Each SmartLab also includes ample storage solutions for everything in your space—printers, kits, works-in-progress, and locking cabinets for high-value items.

The specific furniture configuration of your SmartLab is designed to fit your space. For a detailed layout and system specifications for your SmartLab, see [Attachment G](#).

SmartLab Computers and Software



Students in a SmartLab make use of a range of computer applications for their work. The applications and hardware included and/or recommended for your SmartLab have been evaluated to support the needs of students as they document their learning in their ePortfolio, write computer programs, create digital art, and engage in other projects.

For information about the computers in your SmartLab, see [Attachment B](#).



Display Options

 Your SmartLab includes a large classroom display to assist with group instruction and student presentation. Integrated computer management software also allows Facilitators to project all workstations on the interactive display, or to monitor student progress. Creative Learning Systems offers a variety of display options, including interactive displays. See [Attachment A](#) for information about which display is included in your SmartLab.

Kits, Software, and Equipment

 Each kit, software, equipment, and accessory provided in your SmartLab supports the learning engagements and ePortfolio documentation. We include kits, software applications, robotics, media equipment, scientific sensors, electronics, and more. We also provide multiple class kits so students can spend their time building and exploring instead of taking their projects apart for the next class. Additionally, some kits require consumables, so we provide accessory collections to ensure students have exactly what they need.

Everything provided has been thoroughly tested and evaluated for classroom use and all core SmartLab resources are supported with our innovative online curriculum.

For a complete list of kits, equipment, and accessories, see [Attachment A](#).

Professional Development

 Comprehensive professional development is a critical element to the success of your SmartLab. During the first year, you'll receive ongoing SmartLab professional development that includes initial onsite Facilitator training, a year of instructional coaching, observational feedback, and registration to the annual Facilitator conference. After completing this sequence, your Facilitator will receive the STEM Facilitator Certification from Creative Learning Systems.

Onsite Professional Development

The purchase of a SmartLab includes onsite training with the designated Facilitator(s). This training program allows participants to experience SmartLab Learning firsthand, familiarizing them with the pedagogical approach and resources available to implement student-directed learning.

Additional staff members are encouraged to participate in the onsite training to see how the SmartLab will support learning in their school.

Instructional Coaching

After initial training, Facilitators continue to receive support from an experienced instructional coach for one school year. Each month, the Facilitator and coach communicate to discuss successes, challenges, and goals for the SmartLab. Throughout the year, the Facilitator participates in two video observation cycles. SmartLab Learning is monitored using a rubric that emphasizes the key aspects of successful facilitation.

Advanced Facilitator Development Conference

Facilitators can further their skills by attending the Annual Facilitator Development Conference (AFDC). The conference provides opportunities for Facilitators to network, share ideas, and gain exposure to new technologies and practices. Attendance for one Facilitator is included in the initial SmartLab purchase.



Project Planning and Installation



We know that planning and implementing your new SmartLab can feel daunting, so we are here to help you every step of the way. We assist you with project planning; coordinate classroom and system implementation with the district IT department, facilities staff, and contractors; and will be onsite during installation to ensure that delivery and setup is completed to your satisfaction.

For more information about the installation of your new SmartLab, see [Attachment D](#).

Service Level Agreement



Creative Learning Systems is committed to the success of your SmartLab. For detailed information about the services included in this proposal, see [Attachment E](#).

Support



Your SmartLab includes comprehensive access to our support team available by phone, email, and remote online computer support. Our support team will provide you with any technical or pedagogical assistance.

Additionally, Creative Learning Systems offers a choice of Curriculum and Support Agreement plans to protect your SmartLab investment for years to come. All Agreements provide school-wide access to online curriculum and classroom resources including new curriculum and updates. Unlimited technical and pedagogical support is available by phone or email.

See [Attachment F](#) for more details about the Curriculum and Support Agreement Options.



SMARTLAB ENHANCEMENTS

Primary Layer

The Primary Layer (K-2) pairs age-appropriate curriculum with kits and equipment that have been chosen to meet the needs of your youngest SmartLab learners.

The Primary Layer includes kits, equipment, and software programs to support full-class activities for students working in pairs. The activities are designed to engage early readers with graphical directions while supporting their skill development.

With the additional kits included in the Primary Layer, younger students can work in pairs for whole-class activities to develop the skills required for the project cycle rotations that form the foundation of SmartLab learning at the Elementary (3-5) level.

For Primary SmartLab activities, facilitators choose engagements from a menu and guide the students through challenges that prepare them for future SmartLab learning. The same learning process that takes place in the elementary and secondary labs is mirrored in the Activity Cards that form the foundation of the Primary SmartLab curriculum.

With the Primary Layer, students will be able to:

 Describe how electricity flows and build complete circuits

 Combine 2D shapes to create 3D designs

 Create digital illustrations and animations to share important information



Build simple machines to help do work



Write and edit code to control robots



Collect and describe data using sensors



Solve problems using block-based coding languages



Explore different sources of renewable energy



PRICING

SmartLab Pricing

Description	QTY	Price
18 Learner SmartLab for Elementary	1	\$119,705.00
18 Learner Primary Layer for grades K-2	1	\$9,100.00

SmartLab Computers

SmartLab Computer (Dell All-in-One PC)	10	\$16,220.00
SmartLab Total		\$145,025.00

Curriculum and Support Agreement Options	Price
1-year Plus Plan (invoiced annually)	\$4,875.00
5-year prepaid Plus Plan (5th year free)	\$19,500.00

Items Not Included	Estimated Cost	Contact
• Classroom Seating	\$ 7,995	Josh Nelson Regional Sales Manager joshn@creativelearningsystems.com (303) 772-6400
• Room Readiness (as needed)		
• Network Virus Protection		

Creative Learning Systems offers a secure payment plan that allows you to spread payments over multiple budget years. Additional information on this program is available upon request.

Note: This proposal is based on the Creative Learning Systems SmartLab programs and pricing policy at the time of this writing, is valid for 60 days, and may change to reflect any updated policies.



A

SMARTLAB DELIVERABLES

Market forces dictate the availability of the items listed below. Therefore, brand names may change for some items before shipment. A final list of deliverables will be included with each SmartLab purchase.

Your SmartLab includes:

FURNITURE AND FIXTURES

6 Student Peninsula Workstation	3
Construction Set Storage	2
Facilitator Bookshelf	1
Facilitator Cabinet	1
Facilitator Desk	1
Mobile Cabinet	1
Mobile Facilitator Table	1
Monitor Arm	11

EQUIPMENT

3D Printer	1
3D Printer Accessory Collection	1
65" Interactive Display System	1
CLS Mousepad	11
Color Laser Printer	1
Color Printer Accessory Collection	1
Desktop Speakers	1
DVD-RW Drive	1
Facilitator Toolkit	1
GoPro Black Camera Kit	3
Label Maker Kit	1
Microsoft Gaming Controller	3
Peninsula Signage	3
Server Keyboard	1
Server Monitor	1
Server Mouse	1
Skoog System	3
SmartLab Computer Recovery System	1
SmartLab Server	1
SmartPad Collection with Storage	1
Tabletop Studio	1
USB Microphone	3
USB Multiport Charger	1
USB Storage Device	1
UV Disinfecting Tech Tub	1



Wacom Drawing Tablet	3
Wireless Keyboard and Mouse	1

COMPUTERS

Dell All-in-One Computer, VESA Mount	10
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SOFTWARE

Animation-ish Software	10
Comic Life	10
Impero Computer Monitoring Software	10
Deep Freeze Software	10
Microsoft Client Access License	10
Microsoft Office- Windows	10
Microsoft Server Software	8
Pixie Software	10
Symantec Ghost Imaging Software	10

LIBRARIES AND PARTNER CURRICULUM

Facilitator Library	1
Score, Elementary	1
SmartLab Banner	1
Sticker Paper for Score	1
Vernier Elementary Science Book	1

LEARNING KITS AND ACCESSORIES

Elementary Sensing Science Collection	3
Elementary Vernier Accessory Collection	3
Goobi Construction Kit	3
K'NEX Simple Machines: Gears	3
K'NEX Simple Machines: Levers and Pulleys	3
K'NEX Simple Machines: Wheels, Axles and Inclined Planes	3
Makey Makey Accessory Collection	3
Makey Makey Circuitry Collection	3
Snap Circuits Elementary Collection	3
VEX GO Kit	3



Optional Primary Layer

FURNITURE AND FIXTURES	
Construction Set Storage	2
LIBRARIES AND PARTNER CURRICULUM	
Score, Primary	1
Vernier Let's Go! Temperature Book	1
LEARNING KITS AND ACCESSORIES	
Circuit Maze Kit	9
Code and Go Colby Kit	9
Geometric Shapes Building Set	9
Gravity Maze Kit	9
Kid K'NEX System	9
Laser Maze Kit	9
Let's Go Code Kit	3
Ozobot Collection	9
Primary Physics Collection	9
Snap Circuits Green Energy Collection	9
Squishy Circuits Kit	3
Vernier Go Temp 8 Pack	2

EXCLUSIONS

The items listed below are not included in the proposed SmartLab deliverables and should be provided by the customer.

CHAIRS	
Facilitator Chair	1
Student Chairs	1 per Learner



B

COMPUTER SPECIFICATIONS

Computers for the SmartLab will be provided by Creative Learning Systems

Your SmartLab includes the computers specified below.

DELL ALL-IN-ONE COMPUTER

Quantity: 10

Model	Dell Optiplex 7480
CPU	Intel Core i7-10700
Memory	16GB
Hard Drive	256GB Solid State
Network	10/100/1000 Ethernet Intel AC 9560 Dual-band 2x2 802.11ac Wi-Fi with MU-MIMO+Bluetooth 5
Audio	Stereo speakers Microphone 3.5mm headphone jack
Video	NVIDIA GeForce GTX 1650
Monitor	Integrated 23.8" Full-HD LED-backlit display
User Input	USB Multimedia Keyboard and Optical Mouse Integrated Camera
Warranty	3-year parts and onsite labor
Operating System	Windows 10 Professional 64bit

Note: The computer specified above meets the minimum requirements for all CLS-supplied software except 4K editing and rendering in Adobe Creative Cloud. Creative Learning Systems can provide specifications for some or all workstations to meet the requirements for 4K video production.



SMARTLAB NETWORK INFORMATION

Each SmartLab Learning Environment is designed with a range of computer technology to support effective student learning. The information below describes the typical SmartLab configuration. If your school or district IT team has specific requests or requirements, we will be happy to discuss any modifications to the standard configuration before a purchase order is issued.

Existing School Network and the Internet

Because SmartLab curriculum is hosted on the Creative Learning Systems website, Internet access is required for all SmartLab computers. Most customers choose to connect the lab network through uplink ports to their existing school network to utilize existing infrastructure and services.

The following network and computer configuration details are coordinated between our installation team and the customer's information technology representative during the weeks leading up to onsite SmartLab implementation.

- **VLAN Information:** Setting up a VLAN for the SmartLab is recommended to provide an isolated network for the SmartLab equipment provided by Creative Learning Systems.
- **Static IP Addresses:** A unique static IP address is required for each of the devices listed here: SmartLab Server, Color Laser Printer, 3D Printer.
- **DHCP Information:** To configure the SmartLab server correctly, the following information is required: Subnet Mask, Default Gateway, Primary DNS, Secondary DNS.
- **Proxy Details (rare):** If proxy server is used, details about the proxy configuration are required to configure the SmartLab technology correctly.
- **Content Filter:** CLS will provide a whitelist to add to existing content filters by the customer. The resources on the whitelist enrich the learning experience with the SmartLab curriculum.
- **Wireless Access Point:** A wireless access point is specified on the electrical and data layers of the plan view drawing (included with final proposal). This allows for certain SmartLab equipment (tablets, cameras, etc.) to connect to the Internet for updates and content sharing.

Customer-supplied Software

If any software items will be provided by the customer for computers that are being configured by CLS, we will coordinate with your IT department to ensure that we have the license keys or other details needed to complete the software installation. The most common software items that are provided by customers are Microsoft Office (using MAK information), and Adobe Creative Cloud (typically licensed onsite after installation).

Important Security Information

CLS does not provide hardware, software, or protection strategies regarding Internet security. It is the responsibility of the customer to ensure that the computer systems in the SmartLab are properly protected against security threats, including viruses and other malware. CLS recommends that the school's IT department include the SmartLab in the same virus and firewall protection plan that is used campus-wide.

SmartLab Server (when included)

A typical SmartLab includes a Windows server provided by Creative Learning Systems. Depending on the configuration of your SmartLab, the server provides the functionality described below. If your school or district IT would prefer to manage any of the items listed below, we will be happy to arrange a meeting to discuss customizations to the SmartLab computer configuration.

User Management (Active Directory)

When your SmartLab is equipped with Windows computers, the server provides user management through a standalone Active Directory. As part of training, the SmartLab Facilitator is guided in creating user accounts for each student and/or class that will be using the SmartLab. They are provided with best practices for maintaining the Active Directory and ensuring that student SmartLab accounts are secure.

File Storage and Access

Some student projects require saving files that are too large to repeatedly upload and download from cloud services like Google Drive or Microsoft OneDrive. The SmartLab server enables students and facilitators to easily access their project files without the hassle of managing files through a web interface.

System Administration and Recovery

The SmartLab server is equipped with features designed to ensure reliability and ease of administration (typically by the SmartLab Facilitator).

- **Drive Redundancy and Backup:** Drive redundancy allows the server to continue working even if one hard drive fails. The files on the server are regularly backed up to the redundant drives based on a schedule that is set up during installation.
Recovery Image: After installation, the server and SmartLab computers are backed up to be able to restore them to a working state in the event of a system malfunction.
- **Remote Administration and Support:** Through the Impero software installed on the server, CLS support staff can access each computer in the SmartLab for customer initiated remote desktop sessions.
- **Content:** The server is pre-configured with a rich supply of technical, facilitation, and environment-management resources.

Student and Facilitator Computers

Each Student and Facilitator Computer is configured to provide an optimal learning experience for students. In a typical SmartLab, All-in-One Computers are mounted on monitor arms to ensure that students have as much space as possible to work on projects using the physical materials in each learning kit. To ensure reliable network performance, SmartLab computers are typically connected to the network via ethernet rather than WiFi according to the data specifications indicated on the plan view drawing included with your final proposal.

Printers

Each SmartLab should include a workgroup high-capacity color laser printer and a 3D printer. Both printers are typically connected to the network via ethernet and set up to allow printing from any computer in the SmartLab. [Attachment A](#) includes information about whether the printers are provided by CLS or by the customer.

iPads and Other Equipment

Some SmartLab equipment, including the Padcaster, Sound Engineering Collection, and SmartPad systems, rely on a stable WiFi connection to load content, perform consistent updates, and connect to other SmartLab kits and hardware. A Wireless Access Point should be installed inside the SmartLab to maintain that stable connection.

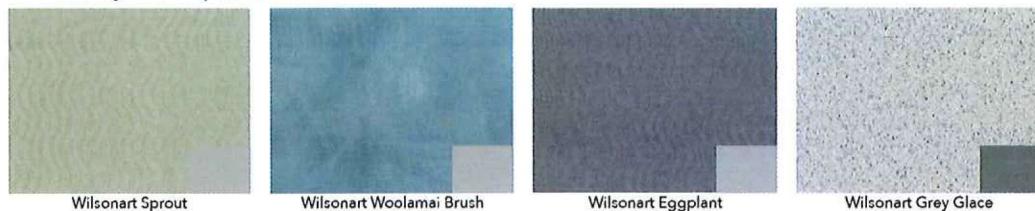
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FURNITURE OPTIONS

FURNITURE LAMINATE OPTIONS

All CLS-provided furniture will be manufactured with your chosen finishes. The swatches below show the laminate and accent color options available.

Elementary color options:



Wilsonart Sprout

Wilsonart Woolamai Brush

Wilsonart Eggplant

Wilsonart Grey Glace

SIGN COLOR OPTIONS

SmartLab Islands and Peninsulas include signs above each workstation. Standard sign color options are shown below.

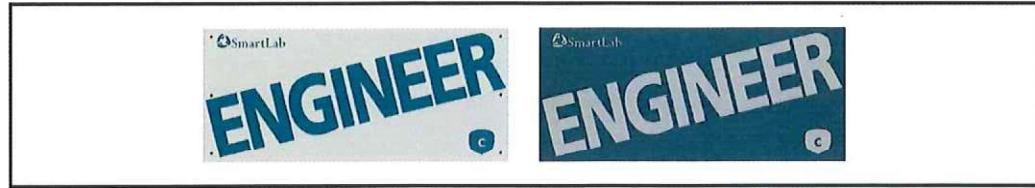
Classic Color Theme



Bright Color Theme



Contemporary Color Theme



SmartLab Seating

Facilitator and student chairs will be supplied for the SmartLab by the customer.
Creative Learning Systems recommends the seating options listed below.

Visit www.virco.com for color options and additional product information.

STUDENT CHAIRS—SAGE TASK CHAIR

Swivel casters are standard—fixed glides are available.

Primary and Elementary Labs	K-8 and Secondary Labs
Model: SGTASK15 For 1st–4th grade 14"–17" height adjustment	Model: SGTASK18 For 5th grade–adult 16"–20" height adjustment

Quantity: 18



FACILITATOR CHAIR—SAGE TASK CHAIR WITH PADDED SEAT

Swivel casters are standard—fixed glides are available.

All Labs
Model: SGTASK18P 16"–20" height adjustment

Quantity: 1



COLLABORATION ZONE CHAIRS—SAGE 4-LEG STACK CHAIR

All Labs
Model: SG418

Quantity: as needed



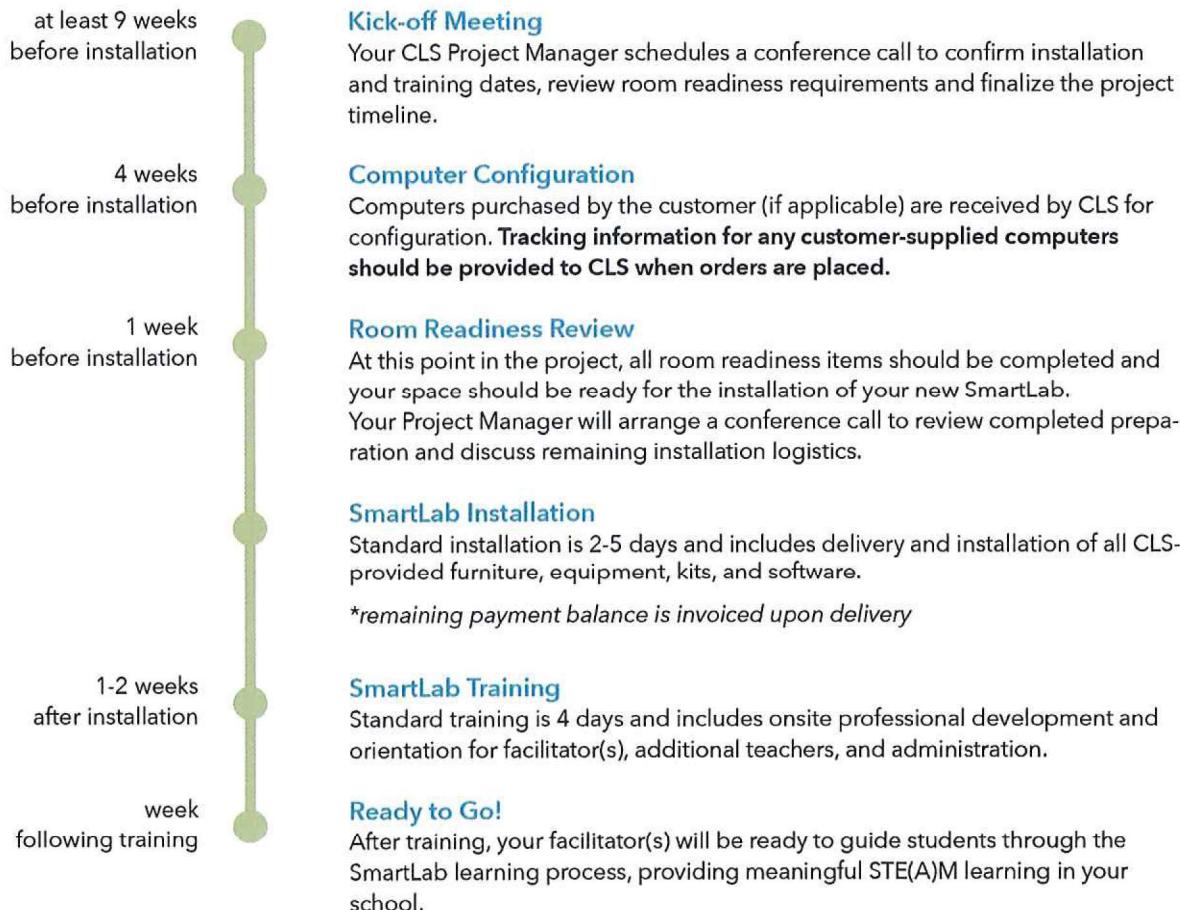
PROJECT PLANNING AND INSTALLATION

Once you decide to bring a SmartLab to your school, a Project Manager at Creative Learning Systems will be assigned to coordinate project planning, room preparation, and installation to ensure the successful launch of your new SmartLab.

The CLS Project Manager will develop a project timeline with you once you have accepted this proposal and submitted a purchase order and other required documents to CLS.

A PO and 50% deposit must be received at least 12 weeks before your desired installation date to ensure availability of deliverables and CLS installers.

SAMPLE PROJECT TIMELINE



ROOM READINESS

To facilitate the installation of your SmartLab, you will need to address the room readiness items described below. Your CLS Project Manager will provide additional clarification for each item in the Kick-off Meeting that will take place once a PO is received.

Following the Kick-off Meeting, your Project Manager will maintain weekly contact with you to ensure that everything stays on track to meet your target installation date. You should contact your Project Manager as soon as you become aware of any issues that could affect the project timeline.

Failure to meet the requirements below may result in a delay in your SmartLab installation. In some cases, rescheduling fees will be assessed to cover additional installation expenses.

Construction and Renovation

Completion of all construction and renovation is required before SmartLab installation. Where required, a Certificate of Occupancy must be provided to enable CLS installers to safely access the premises to complete their work. If a Certificate of Occupancy cannot be provided prior to the SmartLab installation, you must notify your Project Manager to prepare installers with essential safety equipment.

Note: A Certificate of Occupancy must be presented to CLS prior to training.

Paint and Flooring Improvements

Painting and flooring must be completed before the scheduled installation date. Please allow additional time to allow paint and/or flooring to cure prior to installation to ensure that equipment and furniture installation will not damage improvements.

Floor waxing should be completed either one week before installation or after installation is completed to avoid scuffing or scratching.

Space Preparation

Especially when furniture is provided by CLS, your SmartLab shipment will require sufficient space for storing and assembly of furniture and equipment.

The space to be used for your SmartLab should be emptied of all furniture, equipment, and other materials prior to installation to ensure that there is room for the new SmartLab furniture and equipment.

Access for Delivery

Unless other arrangements are made with your Project Manager, installation of your SmartLab will begin with CLS installers and SmartLab deliverables arriving on the first day (usually Monday) at 8:00am local time.

The installation team will have a Lead Installer assigned as your primary point of contact onsite and will supervise the CLS team throughout the installation.

Your Project Manager will coordinate with you to ensure that the install team has access to parking and unloading areas as well as the SmartLab.



Internet, Networking, and Data

The data layer of the final floorplan includes information about the network and cabling requirements for your SmartLab. The installation of these services must be completed prior to your scheduled installation date.

Activation of all network switches and ports, Local Area Network (LAN) connections, and the Wireless Access Point (WAP) must be completed before your scheduled installation date. These items must be tested and functioning to enable the CLS installation team to complete the setup and testing of the SmartLab computers, server, and printers.

Note: The WAP must be 802.11n, 802.11ac, or support WiFi 6.

Following the Project Kick-off Meeting, you will receive a request for technical information to help the CLS computer technicians configure the SmartLab computers and equipment correctly.

Requested information includes:

- IP addresses for the computers and server
- Subnet mask
- Default gateway
- DNS information
- Wireless logon information

Network Security

CLS does not provide hardware, software, or other forms of network protection. It is recommended that the SmartLab use the same network security strategies implemented by the school's IT for other computer systems on campus.

Electrical Improvements

All electrical work needed for the configuration of your SmartLab will be provided on the final floorplan. All cabling and receptacles must be installed with the required output prior to the scheduled installation date.

Ceiling Panel Installation

If your SmartLab will have island learning zones, you will receive custom ceiling panels to deliver power and data to each workstation.¹

The ceiling panels will be delivered soon after the Kick-off Meeting to give you sufficient time to have them installed and tested by a qualified electrician before your scheduled SmartLab installation dates.

Detailed installation instructions are included with the ceiling panels and placement is indicated on Attachment G.

The ceiling panel electrical and data wiring must be installed and tested as part of your room preparation before your scheduled installation date.



1. The final connections between the ceiling panel and each computer are made through a specialized truss system installed with the rest of the SmartLab furniture.



SERVICE LEVEL AGREEMENT

E

The following Service Level Agreement ('SLA') shall apply to the provision and use of the Services provided by Creative Learning Systems ('CLS'). This SLA provides for minimum levels of services by CLS in support of the Curriculum Support Agreement ('CSA') entered into by the Customer and CLS.

1. SCOPE OF SUPPORT SERVICES

CLS endeavors to provide prompt, reliable, and respectful service to the Customer and provide technical and pedagogical support for all products and services provided by CLS.

CLS may refer the Customer to a third-party technical support from a software and/or equipment vendor as appropriate for products originating from these vendors where a support agreement with CLS is in place. CLS will assist the Customer in resolving third-party support problems on a best-effort basis.

Support does not include on-site support, consulting and system design, program coding, project management, facility management, or support for incompatible products or products not purchased directly through CLS.

1.1 Response Times and Hours of Operation

The Customer Support Department is available to the Customer during Normal Business Hours by contacting them via phone at 800/458-2880, option 2, or by email at support@creativelearningsystems.com.

Normal Business Hours are Monday through Friday, 8:00am-5:00pm Mountain Time, excluding CLS-observed holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the day after Thanksgiving, and December 24-31.

Initial Customer Response time is guaran-

teed to be less than one business day if communicating with the Support Team.

1.2 Warranty

CLS warrants the materials included with the SmartLab will be free from defects in material or workmanship for a period of one (1) year from the date of installation.

This warranty does not cover misuse or neglect, materials or products not supplied directly by CLS, or materials altered or modified by the Customer.

During the warranty period CLS will, in its sole discretion, replace, repair, or facilitate replacement through the original vendor/manufacturer any defective products. CLS will provide the Customer with instructions and/or remote assistance for installation of replaced or repaired products.

After the warranty period, CLS will help facilitate repair or replacement of products through the vendor/manufacturer in accordance with the service policies of that supplier.

CLS will not be obligated to repair or replace any product discontinued by the original vendor/manufacturer after the warranty period.

The Customer will use best efforts to communicate with CLS as necessary about all warranty service requests. If the Customer does not respond to two follow-up communications from CLS, the warranty service case will be closed. The Customer may reopen the case upon request during the warranty period.



1.3 Customer Internal IT

Where the Customer has their own internal IT department or third-party vendor that manages their network infrastructure, computers, and peripherals, that department will provide initial support for those items (Tier 1) and CLS will provide support for escalated cases and resolutions (Tier 2).

CLS reserves the right, in its sole discretion, to add, edit, or remove curriculum without notice to Customer.

2. MAINTENANCE AND UPDATES

2.1 Online Curriculum Maintenance

To continuously improve the performance and stability of the services CLS provides, regular maintenance is performed weekly. The maintenance window shall not commence before 8:00pm Pacific Time and shall not conclude after 6:00am Eastern Time. Typical maintenance updates will be done on weekends to ensure no disruption to the Customer's service. No notice is provided considering this work is completed outside of regular business hours.

2.3 Workstation and Server Updates

Workstation and server application including Operating System updates will be maintained by the Customer. CLS technical support will be available for consultation as needed. It is the responsibility of the Customer to validate the compatibility of all updates with CLS prior to completing them to avoid any unforeseen downtime or system failure.

2.4 SmartLab Desktop and Server Backup and Disaster Recovery

The desktop and server backup and recovery system will be provided by CLS upon completion of installation (located on the server and physical media—SCRS). Ongoing server backups will occur on a weekly schedule set by CLS during installation (automated). It is the sole responsibility of the Customer to maintain desktop backups after installation.

2.2 Curriculum Access Updates

Customer will have access to all online resource and curriculum updates and additions generally available to CLS customers. CLS shall update and maintain Learning Launcher curriculum to ensure usability by the Customer for the intended purpose.



CURRICULUM & SUPPORT AGREEMENT

The Curriculum and Support Agreement (CSA) provides services to ensure the sustainability of your SmartLab. Each CSA is a five-year agreement billed annually or prepaid at the time of the SmartLab purchase. Choose either a Basic, Plus or Premium CSA plan for academic years beginning July 1 of the academic year following the year in which your SmartLab.

Access to online curriculum and technical and pedagogical support are included with your SmartLab for the academic year in which your SmartLab is installed.

BASIC	PLUS	PREMIUM
\$3,275/yr	\$4,875/yr	\$7,875/yr
Access to all curriculum and resources	Access to all curriculum and resources	Access to all curriculum and resources
Unlimited remote support ¹	Unlimited remote support ¹	Unlimited remote support ¹
Prepay 4 years get 5th year FREE	Prepay 4 years get 5th year FREE	Prepay 4 years get 5th year FREE

TERMS

- Each CSA supports one SmartLab. You will need a separate CSA for each SmartLab at your school.
- CSA payments are non-refundable. CSA contracts may be terminated with written notice to CLS before any annual renewal period.
- Customers must designate a primary facilitator for each SmartLab at the beginning of each contract term or after each new professional development.
- Districts with six or more SmartLabs are eligible for a 10% discount on Plus or Premium plans when paid through a single invoice.
- Discounts cannot be combined.
- Price and terms are subject to change with written notice (does not apply to prepaid CSAs).

1. Includes support for SmartLab Studio and SmartLab Studio Pro, if applicable.

2. Standard Professional development includes two-days of live one-on-one video instruction and one-day of asynchronous training.

3. Unused catalog credits may be rolled-over into the next academic year and expire after the end of that period.

4. Upgraded Professional Development includes choice of three days of on-site instruction (available October–May) or Creative Learning Systems Facilitator Certification Program (two-days of live one-on-one video instruction, one-day of asynchronous training, monthly instructional coaching sessions throughout the academic year, two video observations and a summative review).



 Creative Learning SmartLab™ Plan View John Paul II Elementary School Room 150 (Science/Art)			
REVISION NOTES <hr/> <hr/> <hr/> <hr/> <hr/>		SCALE: <hr/>	PAGE: <hr/>
FLOORPLAN AND SERVICES <hr/> <hr/> <hr/> <hr/> <hr/>		NOT TO SCALE <hr/>	Furnishings <hr/>
		REVISION: <hr/>	REVISED: <hr/>
		DRAWN: KC <hr/>	DATE: 01/05/2021 <hr/>
		ENVIRONMENT: SmartLab™ <hr/>	- Room 150 - Elementary School John Paul II

Features:

- 1,100 Square Feet
- 18 Learners
- Facilitator Management Resources
- Dell PowerEdge T140 / Windows 2019 Server
- Windows 10 Client Computers
- Customer Provided Chairs

Group Learning Zone

Existing Built-Ins and Sink

65" Interactive Display

Classroom Dispaly

Mobile Facilitator Table

Facilitator Zone

Mobile Locking Cabinet w/ SmartPad Storage

Color and 3D Printers

Construction Set Storage

Room Readiness Items for Consideration

- Overhead and Piping/Electrical (Required)
- Overhead and Piping/Electrical Data (Required)
- Acoustic Drop Ceiling at 10 feet AFF (Recommended)
- 8 to 10 foot White Marker Board (Recommended)

Note: Any existing items not shown on this plan are assumed to be removed before SmartLab installation. Talk to your sales manager about any additional fixtures that will be in your SmartLab.

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Note: Electrical and Data Communication changes will be provided with final proposal

John Paul II Education Committee:

Nathan Sparks, President

Trudy Morgan

Deb Owens

Kyle Wermers

Ashley Hobbs

Sarah Beckstrom

Fr Ken Lulf



Application for Financial Support

All applications must be submitted to the Catholic Community Foundation by: March 1 or September 1

PROJECT DATA:

Project name: Bibles for All

Brief summary of project: This project will provide a free bible to the clients that are served by the Furniture Mission. This project includes 3 different bibles: English translation, Spanish translation, and English large print for elderly clients.

Ministry/project sponsor: Furniture Mission of SD

Address: 209 N. Nesmith Ave, Sioux Falls, SD, 57103

Date submitted: 2/22/21 Telephone: 605-977-6800

Amount requested from Catholic Foundation: \$ 9,926.80

Printed name and signature of ministry coordinator / organization CEO:

Janean Michalov Janean Michalov CEO
(printed name) (signature) (title)

Signature of organization's board chairperson, or pastor/bishop:

Susan Johnson

(If applicable, please attach list of organization's board members or governing board.)

SUPPORTING DATA AND RATIONAL:

It is acceptable to provide responses on a separate sheet.

1. Description of project:

(What is the ministry's intended purpose? How will the ministry achieve its goal?)

2. Expected results/benefits of the ministry's project:

(How will project be evaluated? How many people will be served? Anticipated long-range benefits? How will project benefits be shared with others?)

3. Financial analysis of project including how project is included in budget: (You may wish to attach a proposed budget for income and expensing of this project's direct costs.)**4. Alternative sources of current and future funding (be certain to note the status of other requests that have been made):****5. Expected date of project completion:****6. Does the organization agree to submit a progress report if a grant is paid?**

**All applications must be submitted to the Catholic Community Foundation by: March 1 or September 1.
Please email Application & any additional information to mnorth@ccfesd.org or mail to:**

**The Catholic Community Foundation for Eastern South Dakota
523 N. Duluth Avenue, Sioux Falls, SD 57104 ~ Phone: (605) 988-3788**

1. Description of project: (What is the ministry's intended purpose? How will the ministry achieve its goal?)

The Furniture Mission of SD takes donations of gently used furniture and household items and in partnership with local ministries and social agencies, distributes these items free of charge to those in need in our community. Our mission is to demonstrate the love of Christ by providing those in need with gently used furniture. We offer free pick up of items from the community and we will deliver this furniture to those who are unable to pick it up. We have been in existence since 2003. In 2020 the Furniture Mission gave away over 13,909 pieces of furniture, kitchenware, and household goods to 2,665 people. Our clients include individuals and families who are transitioning from homelessness to housed, recently released from prison, women leaving abusive relationships, disabled veterans, the elderly, recent immigrants to our community, and others who have suddenly fallen on hard times. We are a small staff of three, but we have over 100 volunteers that help the Furniture Mission run each day.

The Furniture Mission Ministry Committee recently decided to start the “Bible for All Project”. This project would provide a free bible to the clients that are served by the Furniture Mission. This project includes three different bibles to ensure everyone can read the bible given to them: Spanish translation, English translation, and large print. Each person that is given furniture or household items from the Furniture Mission they will also be offered a bible. Our volunteers and staff members are also available for Christian conversation and community if the clients need it.

2. Expected results/benefits of the ministry's project: (How will project be evaluated? How many people will be served? Anticipated long-range benefits? How will project benefits be shared with others?)

We believe this project will have a significant gospel impact on the Furniture Mission clients in both the short and long term. The Word of God is something that stirs the soul and becomes a part of you forever. The lessons and stories you learn never go away. Many of the clients that the Furniture Mission serves do not own a bible. It is such a gift to the clients to receive the Word of God, which is a gift that keeps on giving for years to come.

3. Financial analysis of project including how project is included in budget: (You may wish to attach a proposed budget for income and expensing of this project's direct costs.)

The Furniture Mission is requesting \$9,927.00 from the Catholic Community Foundation for Eastern South Dakota. This amount would fund the entire “Bible for All Project” for two years. The Furniture Mission serves many Spanish speaking and elderly clients so there are three types of bibles to ensure everyone can read the bible given to them. Below is a breakdown of the cost for the bibles through the Christian Bookstore called Church Source (www.churchsource.com).

Qty	Item	Price
2,650	NVI Spanish Translation, New Testament	\$2,109.40
2,650	NIV Bible, Paperback	\$4,229.40
3,000	NIV Large Print, New Testament	\$3,588.00
	Total:	\$9,926.80

4. Alternative sources of current and future funding (be certain to note the status of other requests that have been made):

The “Bible for All Project” is a pilot program for the Furniture Mission. If this project is successful, it will be added to our yearly United Way grant request. There have been no other funding requests made for this project.

5. Expected date of project completion:

The Furniture Mission of South Dakota served 4,707 people in 2019 and 2,665 in 2020. The agency had to close for several months due to COVID-19, and that impacted the number of clients served. For the sake of accuracy, I will use the number of clients served in 2019 as an accurate depiction of the number of clients we will serve in 2021. The request for \$9,927.00 would buy 8,300 bibles. We estimate that this project would last two years from receiving funding based on the number of clients we served in 2019.

6. Does the organization agree to submit a progress report if a grant is paid?

Yes, the Furniture Mission can submit a progress report monthly or quarterly if desired.



Application for Financial Support

All applications must be submitted to the Catholic Community Foundation by: March 1 or September 1

PROJECT DATA:

Project name: Lumen Christi Missionary Program

Brief summary of project: We are launching our own "in house" year round missionary program in the Fall of 2021. For the first year we are looking to hire eight full-time missionaries to serve around the diocese.

Ministry/project sponsor: Catholic Diocese of Sioux Falls

Address: 523 N. Duluth Avenue, Sioux Falls, SD 57104

Date submitted: March 11, 2021 Telephone: 605-988-3767

Amount requested from Catholic Foundation: \$10,000

Printed name and signature of ministry coordinator / organization CEO:

Eric Gallagher
(printed name)

A handwritten signature in black ink, appearing to read "Eric Gallagher".

Dir. of Mission Engagement
(title)

Signature of organization's board chairperson, or pastor/bishop:

A handwritten signature in black ink, appearing to read "Fay S - SP".

(If applicable, please attach list of organization's board members or governing board.)

SUPPORTING DATA AND RATIONAL:

It is acceptable to provide responses on a separate sheet.

1. Description of project:

(What is the ministry's intended purpose? How will the ministry achieve its goal?)

We intend to develop an ongoing and self-sustaining formation program for young adults who are in a transitional state in life and are desiring to become Lifelong Catholic Missionary Disciples. Missionaries will commit to 8-12 months of service in the diocese. Our mission will be to partner with parishes and schools around the diocese and make these missionaries available to give witness to a life in Christ and to invite everyone they meet into a deeper relationship with Him.

2. Expected results/benefits of the ministry's project:

(How will project be evaluated? How many people will be served? Anticipated long-range benefits? How will project benefits be shared with others?)

First, we expect this program to be an excellent formation program for young adults throughout the diocese, forming them deeply in the faith. As we have seen with the Totus Tuus program over the years and with the NET team this year, our parishes are very responsive to this type of ministry. The vision is that these missionaries would do well in spreading a culture of Lifelong Catholic Missionary Discipleship Through God's Love.

3. Financial analysis of project including how project is included in budget: (You may wish to attach a proposed budget for income and expensing of this project's direct costs.)

The long term financial plan of this project is that in its third year it would be self-sustaining through monthly and one-time gifts from individuals who support the missionaries and the program. Bishop DeGrood has agreed to allocate some funds for the first year to help get the program off the ground. Budget for the first year is included.

4. Alternative sources of current and future funding (be certain to note the status of other requests that have been made):

Missionaries will be required to fundraise as part of their commitment. We're planning to develop a Mission Support Team of individuals offering one-time and monthly gifts to supplement the money raised by missionaries in order to cover the costs.

5. Expected date of project completion:

We expect this effort to continue for years to come and are seeking financial assistance now to help get it off the ground.

6. Does the organization agree to submit a progress report if a grant is paid?

Yes

**All applications must be submitted to the Catholic Community Foundation by: March 1 or September 1.
Please email Application & any additional information to mnorth@ccfesd.org or mail to:**

**The Catholic Community Foundation for Eastern South Dakota
523 N. Duluth Avenue, Sioux Falls, SD 57104 ~ Phone: (605) 988-3788**

Lumen Christi Proposal

	Supervisory Annual	Missionaries 35 Weeks
	\$ 36,000	\$ 13,230

Monthly Employer Benefits Contributions

Benefit	Monthly		Annual		
	Total Benefit Cost	584		7,009	5,257
Total Employee Cost			\$ 43,009	\$ 18,487	
	Supervisory Missionaries	Other Missionaries	Supervisory Missionaries	Other Missionaries	Total Payroll
Year 1	3	5	129,027	92,434	221,461
Year2+	3	9	129,027	166,381	295,409

Income	Year 1	Year 2+	Expenses	Year 1	Year 2+
Parish Donations	25,000	49,000	Salaries	221,461	295,409
Supervisory Fundraising	129,027	129,027	Benefits		
Other Missionary Fundraising	30,000	54,000	Training	10,000	10,000
Current Donor support Pledged	10,000	10,000	Travel	10,000	21,000
Other Donor/Budget Support needed	63,000	110,000	Supplies & Other	10,000	20,000
			CCF Admin Cost	5,000	5,000
Surplus/Shortfall	257,027	352,027		256,461	351,409
				566	619

Need to review support anticipated

Net Team Cost 2020-2021 55,300.00 Other Net costs incurred of approx. \$30,000

Green cells are plugged to balance

Supervisory Fundraising to cover salaries and benefits



Application for Financial Support All applications must be submitted to the Catholic Community Foundation by: March 1 or September 1.

Project name: Initiative to End Labor Trafficking in Eastern South Dakota

Brief summary of project: Labor trafficking is so often under identified in our region because few people understand it and because little work is being done in South Dakota to address it. Naomi Project has worked with two labor trafficking survivors here in Sioux Falls who are becoming leaders in the community—both in educating people how to identify labor trafficking and in reaching out to vulnerable communities and identifying other labor trafficking survivors. This project will create (very) part time positions for both of these labor trafficking survivors so that they can build on their existing efforts and increase their reach.

Ministry/project sponsor: Naomi Project

Address: 222 N Spring Ave

Date submitted 3/1/21 Telephone: (616) 425-1559

Amount requested from Catholic Foundation: \$8,000

Printed name and signature of ministry coordinator / organization CEO: Jordan Bruxvoort
Jordan Bruxvoort Director (printed name) (signature) (title)

Signature of organization's board chairperson, or pastor/bishop: _____ (If applicable, please attach list of organization's board members or governing board.)

SUPPORTING DATA AND RATIONAL: It is acceptable to provide responses on a separate sheet.

1. Description of project: (What is the ministry's intended purpose? How will the ministry achieve its goal?) The goal is to screen and educate as many people as possible to identify and report the indicators of labor trafficking and to identify as many survivors of labor trafficking as possible through outreach to vulnerable communities. Identified survivors will then be invited to receive services and support from Naomi Project.

2. Expected results/benefits of the ministry's project: (How will project be evaluated? How many people will be served? Anticipated long-range benefits? How will project benefits be shared with others?)

Naomi Project will educate 500 people in Eastern South Dakota to identify and report labor trafficking and will screen 300 members of vulnerable communities in Eastern South Dakota for indicators of labor trafficking. An anticipated long range benefit is that the labor trafficking survivors who are identified will receive the support they need to fully recover through case support services administered by Naomi Project and these survivors will inspire other survivors to also come forward. This is an opportunity to

support those who have been victimized by labor trafficking and to move toward becoming a building a culture of accountability in Eastern South Dakota that deters those engaged in labor trafficking from establishing themselves here.

3. Financial analysis of project including how project is included in budget: (You may wish to attach a proposed budget for income and expensing of this project's direct costs.)

See attached.

4. Alternative sources of current and future funding (be certain to note the status of other requests that have been made): U.S. Committee on Refugees and Immigrant's Trafficking Victims Assistance Program: \$7,000 pending request.

5. Expected date of project completion: 3/1/22

6. Does the organization agree to submit a progress report if a grant is paid? Yes

All applications must be submitted to the Catholic Community Foundation by: March 1 or September 1.

Please email Application & any additional information to mnorth@ccfesd.org or mail to: The Catholic Community Foundation for Eastern South Dakota 523 N. Duluth Avenue, Sioux Falls, SD 57104 ~ Phone: (605) 988-3788

Proposed Budget for Initiative to End Labor Trafficking in Eastern South Dakota

Income Sources:

U.S. Committee on Refugees and Immigrants Trafficking Victims Assistance Program (pending): \$8,000

Catholic Community Foundation of Eastern South Dakota: \$8,000

Total: \$16,000

Expenses:

Two labor trafficking survivors working 8 hours a week each to educate the community about labor trafficking and to reach out to vulnerable communities and screen those individuals for indicators of labor trafficking.

Naomi Project Board Members

Oscar Maquin

Oscar Maquin grew up in Guatemala where, because of his parents' limited resources, he was only able to complete the third grade. When the opportunity arose to come to the U.S., Oscar went for it. Unfortunately Oscar fell into the hands of labor traffickers, first in Virginia and then in South Dakota. His knee still bothers him from when the van he was in crashed while under the control of his traffickers and then denied him access to medical care. In partnership with the Naomi Project, Oscar has applied for and now received a trafficking visa, or t-visa, which now allows him both legal status and the legal right to work. In addition, Oscar started a remodeling business together with fellow Naomi Project board member (and trafficking survivor) Elias Jucub-Chen. Oscar has distinguished himself as a leader and spokesperson in sharing his story with foundations and organizations and is a primary spokesperson for the Naomi Project's anti-human trafficking campaign.

Elias Jucub

In his home country Elias served as both a pastor and elementary school teacher. Due to an attempt on his life resulting from being an effective indigenous Guatemalan leader, Elias left his life in Guatemala and fled to the U.S. While in the U.S., Elias and two of his friends were recruited to come to South Dakota to work construction. That job deteriorated into a labor trafficking situation which Elias and his two friends are now working to address through applying for t-visas. An experienced leader, Elias stood up for himself and his two friends throughout the ordeal and was threatened by their trafficker for doing so. Since being involved with the Naomi Project, Elias has brought other workers with cases to the organization in addition to encouraging his friends to follow through with him in applying for t-visas. He is also now the co-owner of a construction business with fellow Naomi Project board member Oscar Maquin and a primary spokesperson for the Naomi Project's anti-human trafficking campaign.

Jose Garcia

Jose grew up in Central America where he served as a police officer until his refusal to participate in corruption resulted in threats against his life. He fled to the U.S. where he worked 14-16 hour days in order to save enough money in order to bring his wife Catiushka and daughter to the U.S. After living in New York for a while, Jose moved to South Dakota where he reunited with his wife and daughter. Aggressive discrimination in the restaurant where he and his wife led Jose to seek out the Naomi Project who has accompanied, him, Catiushka, and another Hispanic co-worker in suing the restaurant where they previously worked. Active in telling others about the Naomi Project, Jose has now begun his own cleaning company through the support of the Naomi Project and have readily shared parts of his story in presentations across the city.

Catiushka Garcia

Catiushka left Guatemala under threat because of her husband's Jose's integrity as a police officer in Guatemala City. After more than a year in hiding moving from house to house, Catiushka and her daughter reunited with Jose in South Dakota where they began working in a restaurant together. Intense discrimination culminated with both Catiushka and Jose being fired. An avid painter, Catiushka

displays her paintings at the different churches and organizations where the Naomi Project has presented and speaks to the healing from trauma she has experienced both from art and community.

Mary Ihli

Mary Ihli has been involved with the Naomi Project since the beginning and has been an excellent support to Naomi Project members experiencing great difficulties. A gentle pastoral presence, Mary is an associate member of the Presentation Sisters, a vowed Catholic religious community. Mary has lived in Sioux Falls most of her life and has been a great resource for Naomi Project members who started their own business and need help building a customer base.

Dear Friends at the Foundation:

My name is Sister Pegge Boehm, a Presentation Sister. I have recently retired from our corporate ministry, Caminando Juntos, a ministry of outreach to the Hispanics in the area. I'm currently engaged in my religious community projects and ministries. I also am active and supportive of the work that Jordan Bruxvoort is doing, as director of THE NAOMI PROJECT. I remember the day Jordan introduced himself to us at Caminando Juntos and told us that he wanted to empower and advocate for workers who have experienced wage theft, trafficking! I can't tell you how many times men and women alike called Caminando Juntos asking for help in their workplace! We did not have the skill set, nor the staff support to attend to the workers' concerns. Many were here on Visa, and so that added a whole new level of need. Needless to say, Jordan has been a God-sent to the Latino population, especially. He recently succeeded in getting T-Visas (Trafficking) for two men.

Jordan is a deeply faith-filled man. He is just and self-sacrificing of his time and resources. For me, he is an example of living out the first principle of Catholic Social Teaching: Respect the Dignity of the Human Person.

I understand he has applied for a grant with the Foundation for outreach in labor trafficking. I want to speak on his behalf and ask you to seriously consider his request. He will not disappoint!

God Bless You in your discernment.

In Joyful Service,

Sister Pegge

Sister Pegge Boehm, PBVM
1702 S. 7th Ave. #210
Sioux Falls, SD 57105
605-848-3225



Application for Financial Support

All applications must be submitted to the Catholic Community Foundation by: March 1 or September 1

PROJECT DATA:

Project name: Prison Ministry Spiritual Direction Discipleship Plan

Brief summary of project: Beginning to offer spiritual direction for men and women within the prisons and jails as a step to more intentionally develop deeper formation for the inmates who are ready to dive into the mission of "lifelong Catholic missionary discipleship through God's Love" in their everyday lives in their current environment and relationships inside and outside of the facilities. Also we desire to provide greater support and formation among our volunteers, so that through a deepening of their own spiritual life, they might be better equipped to minister and form those we serve inside the facilities through retreats, classes, and other programs provided.

Ministry/project sponsor: Office of Prison Ministry - Catholic Diocese of Sioux Falls

Address: 523 N Duluth Ave. Sioux Falls, SD 57104

Date submitted: 12 March 2021 Telephone: 605-988-3745

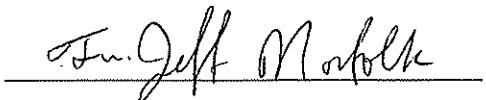
Amount requested from Catholic Foundation: \$9,000

Printed name and signature of ministry coordinator / organization CEO:

Maureen Irvine
(printed name)


Prison Ministry Missionary
(signature) (title)

Signature of organization's board chairperson, or pastor/bishop:



(If applicable, please attach list of organization's board members or governing board.)

SUPPORTING DATA AND RATIONAL:

It is acceptable to provide responses on a separate sheet.

1. Description of project:

(What is the ministries intended purpose? How will the ministry achieve its goal?)

An intentional plan in next steps of formation for individual inmates who are ready to go deeper in prayer and relationship with God through focused discipleship. By offering opportunities for individual inmates who are ready for intentional and consistent accompaniment in their spiritual life, we desire to form and support "lifelong Catholic missionary discipleship through God's love" within men and women incarcerated. To achieve this goal, we need another trained Spiritual Director dedicated to journeying with these men and women. This will aid Fr. Jeff's pastoral and sacramental ministry as well as grant the space and freedom for us to reach and form more individuals across the multiple facilities within our Diocese which are under his care. That being said, we would like the prison ministry missionary to become a trained spiritual director to help us move forward in executing our plan of forming missionary disciples within the prison and jail systems through personal spiritual direction, aiding retreat opportunities within the facilities across the Diocese, and helping form, equip, and support prison/jail volunteers.

2. Expected results/benefits of the ministry's project:

(How will project be evaluated? How many people will be served? Anticipated long-range benefits? How will project benefits be shared with others?)

This project will be evaluated in multiple ways which might be difficult to measure immediately. If we are able to form and spiritually direct more individuals within the facilities, through them growing in "lifelong Catholic missionary discipleship" we will be able to reach the individuals who don't attend the Catholic classes, Mass, or retreats offered and begin to transform the culture inside the facilities. Though it is difficult to say how many people will be served, if disciples are being formed well it will have an effect on entire facilities. There are about 3,000 inmates in the prisons within the Diocese of Sioux Falls boundaries not included the jail inmates. Though we will not minister to them all personally, we will form and equip those we can journey with (inmates and volunteers) to welcome and lead others to the Truth. Inside the facilities we anticipate more people entering the Church, greater participation in Mass, classes offered, as well as inmate initiated fraternal communities. Not only will this benefit the inmates and volunteers, it could be offered as a resource to the Catholic prison employees, if desired, all of which will impact their families. Having another trained spiritual director could also benefit the retreat initiatives through the Diocese and the general desire among the lay faithful to have another option for spiritual direction, which is in high demand with limited resources.

3. Financial analysis of project including how project is included in budget: (You may wish to attach a proposed budget for income and expensing of this project's direct costs.)

The Spiritual Director Program through Franciscan University would cost \$2,650 per summer (which includes room, board, tuition, fees, and curriculum binders— not textbooks, travel expense, or required retreat costs) which would equal just under \$8,000 for the program. Due to the caliber and reputation of Franciscan University this is a great program which will form individuals well. As a requirement for completion of the program, there is either a 30-day silent retreat or a lay equivalent (19th Annotation) required. Taking into consideration travel costs to Steubenville, Ohio over 3 summers (either via car or plane) as well as retreat costs, we believe that \$9,000 is a reasonable budget for starting and advancing this project in future years.

4. Alternative sources of current and future funding (be certain to note the status of other requests that have been made):

Other sources of funding would be through personal expense and private fundraising. Since the training is a 3 year program, there doesn't seem to be a continued financial need for this project beyond the training costs. This project would be able to continue with minor future cost.

5. Expected date of project completion:

Summer 2023 (The Spiritual Director Program is a 3 year summer intensive program) is when the training would be complete and the implementation would be ongoing and re-evaluated as needed.

6. Does the organization agree to submit a progress report if a grant is paid?

Yes, the Office of Prison Ministry would be happy to offer progress reports as desired.

**All applications must be submitted to the Catholic Community Foundation by: March 1 or September 1.
Please email Application & any additional information to mnorth@ccfesd.org or mail to:**

**The Catholic Community Foundation for Eastern South Dakota
523 N. Duluth Avenue, Sioux Falls, SD 57104 ~ Phone: (605) 988-3788**



Application for Financial Support

All applications must be submitted to the Catholic Community Foundation by: March 1 or September 1

PROJECT DATA:

Project name: Mental Health Support for O'Gorman High School teachers and staff.

Brief summary of project: This project would allow teachers and staff to seek counseling services at no expense to them.

Ministry/project sponsor: O'Gorman High School and Catholic Family Services

Address: 3201 S. Kiwanis Ave. Sioux Falls, SD 57105

Date submitted: March 18, 2021 Telephone: 605-575-3320

Amount requested from Catholic Foundation: \$8000

Printed name and signature of ministry coordinator / organization CEO:

Kris L. Gross
(printed name)

M. L. Bon
(signature)

3/22/21
(title)

Signature of organization's board chairperson, or pastor/bishop:

(If applicable, please attach list of organization's board members or governing board.)

SUPPORTING DATA AND RATIONAL:
It is acceptable to provide responses on a separate sheet.

1. Description of project:

(What is the ministry's intended purpose? How will the ministry achieve its goal?)

Please find all answers on the following page.

2. Expected results/benefits of the ministry's project:

(How will project be evaluated? How many people will be served? Anticipated long-range benefits? How will project benefits be shared with others?)

3. Financial analysis of project including how project is included in budget: (You may wish to attach a proposed budget for income and expensing of this project's direct costs.)

4. Alternative sources of current and future funding (be certain to note the status of other requests that have been made):

5. Expected date of project completion:

6. Does the organization agree to submit a progress report if a grant is paid?

All applications must be submitted to the Catholic Community Foundation by: March 1 or September
1. Please email Application & any additional information to mbannwarth@ccfesd.org or mail to:

The Catholic Community Foundation for Eastern South Dakota
523 N. Duluth Avenue, Sioux Falls, SD 57104 ~ Phone: (605) 988-3788

Supporting Data and Rational

1. This project is intended to support the teachers and staff of O'Gorman High School during this particularly stressful year. Teaching is a highly emotional career and I believe the teachers at O'Gorman are some of the best. They work tirelessly to help their students. Sometimes to the point of putting students before themselves. This year, more than ever, the demand has been great for the teachers. Students have frequently been placed in quarantine or isolation, and when this happens teachers are now in a position not to only teach to the students who are sitting in their classroom, but also the students who are home via zoom. The added technology to ensure a quality lesson for students learning from home has been a new burden for the teachers. As is the scheduling of tests while students are away from school. Our teachers have done this without complaint, and we are so grateful that we have been able to keep our school open for our students. It has been exhausting and I would love to offer the teachers an opportunity for them to have a place to work through the stress and pressures this year has brought both professionally and personally.
2. Expected benefits include improving the teaching and learning for O'Gorman high school. As well as personal benefits for teachers to avoid burnout and increase their selfcare and coping skills. We hope to reach at least 10 teachers for this service. Due to the confidential nature of counseling we will be unable to track specific goals, however I fully believe if this service is available for teachers many will take advantage.
3. This is a new project/service that has not been offered to our teachers in the past. There is not a budget for this particular proposal. We are asking for \$8000 which would cover 10 teachers for six counseling sessions at a rate of \$132 per session. If the grant amount is less than \$8000 we would adjust the number of sessions and/or the number of staff in which it could be offered.
4. Alternative funding will include the teacher's insurance coverage offered through the Catholic Diocese of Sioux Falls if the teacher chose to continue counseling sessions beyond the six covered in this proposal.
5. Completion date is variable depending on the grant dollars awarded and number of staff taking advantage of the service.
6. A progress report will be submitted as requested.



Application for Financial Support

All applications must be submitted to the Catholic Community Foundation by: March 1 or September 1

PROJECT DATA:

Project name: CFS Regional + Local Updates + Expansion

Brief summary of project: CFS would like to grow our regional offices as well as our Sioux Falls location by updating current office spaces + working toward establishing new satellite offices in Watertown and/or Brookings.

Ministry/project sponsor: Catholic Family Services

Address: 523 N. Duluth Avenue

Date submitted: March 19, 2021 Telephone: (605) 988-3776

Amount requested from Catholic Foundation: \$10,000

Printed name and signature of ministry coordinator / organization CEO:

Emily Leedom
(printed name)

Emily Leedom
(signature)

Executive Director
(title)

Signature of organization's board chairperson, or pastor/bishop:

(If applicable, please attach list of organization's board members or governing board.)

SUPPORTING DATA AND RATIONAL:

It is acceptable to provide responses on a separate sheet.

1. Description of project:

(What is the ministry's intended purpose? How will the ministry achieve its goal?)

2. Expected results/benefits of the ministry's project:

(How will project be evaluated? How many people will be served? Anticipated long-range benefits? How will project benefits be shared with others?)

3. Financial analysis of project including how project is included in budget: (You may wish to attach a proposed budget for income and expensing of this project's direct costs.)**4. Alternative sources of current and future funding (be certain to note the status of other requests that have been made):****5. Expected date of project completion:****6. Does the organization agree to submit a progress report if a grant is paid?**

All applications must be submitted to the Catholic Community Foundation by: March 1 or September 1. Please email Application & any additional information to mbannwarth@ccfesd.org or mail to:

**The Catholic Community Foundation for Eastern South Dakota
523 N. Duluth Avenue, Sioux Falls, SD 57104 ~ Phone: (605) 988-3788**

SUPPORTING DATA AND RATIONAL:

1. Description of project:

(What is the ministries intended purpose? How will the ministry achieve its goal?)

Catholic Family Services exists to support human flourishing in light of a Catholic vision of the human person. Through mental health services, therapy groups, grief programming, pornography addiction support, healing retreats and educational presentations, CFS is already seeing immense fruit. As Catholics and clinicians, we know the importance of environment in the work we do and it is currently one of our greatest obstacles to growth. Every one of our regional offices needs updating to ensure it feels like a safe and sacred place for individuals to grieve, process, etc. Further, our Sioux Falls office fails to offer confidentiality as clients need to check in with our receptionist right in front of a busy hallway. When seeing laity or priests, we feel we cannot honor their anonymity well. As we expand to begin working with seminarians (as of April 2021), the need for this update to ensure privacy, confidentiality and a sacred atmosphere increases. Fear of being seen at their first visit is a major obstacle for many people coming to receive the help they need. I hope to increase our Catholic identity at each location through Catholic literature resources (often picked up in the waiting room by clients), sacred art, and a space that honors the dignity of each person we encounter. Lastly, there are several key areas in the Diocese not yet being well serviced by Catholic Family Services. The two most predominant areas, based on requests, are Brookings and Watertown. I would like to use some of this seed money to pursue establishing offices in those two locations. There are many Catholics in our pews desperately in need of authentically Catholic counseling services but don't come to us because our offices give the sense of being a social service agency.

2. Expected results/benefits of the ministry's project:

(How will the project be evaluated? How many people will be served? Anticipated long-range benefits? How will project benefits be shared with others?)

In 2020 alone, CFS held over 2,000 counseling sessions and over 35 weeks of therapy group programming. We welcomed over 300 new clients from areas across the Diocese (increasing our telehealth capacity), began implementing new software to better serve our clients, ongoing education for our counselors and addressing key staffing and programming needs. We expect this growth to continue rising as mental health support becomes more important than ever. This effort will be evaluated by tracking clinic growth (especially in our regional offices) and gaining client feedback (through regular evaluations at therapy completion). I am confident this investment will help bring in additional revenue to Catholic Family Services, which will allow us to continue developing additional programming, hiring more staff, establishing more regional offices and serving Bishops vision of lifelong Catholic missionary discipleship through God's love. With this effort, I estimate we will impact approximately 1000 people in the first year. We will be launching a new website and social media channel this Fall which will highlight our offices as well as educate individuals about the power of Catholic counseling and normalize the pursuit of wholeness and healing! We hope to regularly share anonymous testimonies about the power of God at work in the hearts of the people of the Diocese of Sioux Falls!

3. Financial analysis of project including how project is included in budget: (You may wish to attach a proposed budget for income and expensing of this project's direct costs.)

OFFICE	PROJECT	ESTIMATE
Aberdeen	Furnishings and Catholic literature resources	\$1000
Yankton	New Computer, Cleaning	\$500 (*This is our least busy clinic)
Gettysburg	Furnishings and Catholic literature resources	\$500
Sioux Falls	New panels and desk orientation for receptionist area (services all locations), Catholic children's books, furnishing one additional counseling space	\$7000
Additional Locations	Staffing to support development and supervision of additional counselors	\$1000
		Total: \$10,000

4. Alternative sources of current and future funding (be certain to note the status of other requests that have been made):

CFS funding comes from three locations. The Gift of Hope Endowment, Catholic Family Sharing Appeal and counseling revenue. The majority of this income goes to staffing and subsidizing the cost of sessions for clients who cannot afford counseling. With the growth that these updates and additions will bring, I'm confident our revenue will be able to support these investments in the future.

5. Expected date of project completion:

I would like the office updates to be completed by December 31st. The establishment of the new offices will likely take additional time as we need a full time clinical director to join staff to assist in the supervision of additional counselors (which we are working on). That being said, we are considering sending current staff to the locations this coming year and looking to partner with parishes in those locations to have counselors available to help assess needs.

6. Does the organization agree to submit a progress report if a grant is paid?

Absolutely! Thank you for your consideration.